

OCTOBER 2025

Premier Portfolio Management Service

**Online Valuation Service:
user guide for investment professionals**

FOR INVESTMENT PROFESSIONALS ONLY.

This guide is to help navigate the new look site for the Online Valuation Service.

- To log into your online account, please go to our website www.premiermiton.com
- Select 'My Account' at the top of the page
- Select 'My Portfolio Management Service account'
- 'Log In' under 'How to Access'

HOW TO ACCESS

To access the service, simply click on the link and follow the log in process.

You should have received an email from us detailing your User Name and Password. As an added layer of security, you will also need an enrolment code, which will be e-mailed to you once you log into the online valuation service.

Log in

Please note: The site is read only, and you will not be able to make any changes to your client's details.

On the new-look site you can:

- See all clients' accounts and values under one tab
- Search for your clients by 'Account Number' or 'Client Name' via the search bar on the left hand side
- View the usual online valuation service via Quick Links

When you log onto your account, the below dashboard will appear, you can access all your clients' details by clicking the 'Client and Accounts' tab.



The 'Client and Accounts' tab will show a list of your active clients. You can click into your client's account by selecting either the name or account name.

Client Name	Account Name	Account Type	Account Status	Account Balance
Example Client	Example Account	Example Type	Example Status	Example Balance
Example Client	Example Account	Example Type	Example Status	Example Balance
Example Client	Example Account	Example Type	Example Status	Example Balance

You can export your clients' values and data to an Excel spreadsheet by selecting 'Export Data' in the right hand corner.

Client Name	Account Name	Account Type	Account Status	Account Balance
Example Client	Example Account	Example Type	Example Status	Example Balance
Example Client	Example Account	Example Type	Example Status	Example Balance
Example Client	Example Account	Example Type	Example Status	Example Balance

PREMIER MITON INVESTORS

Search

Account ☐ Exact Match

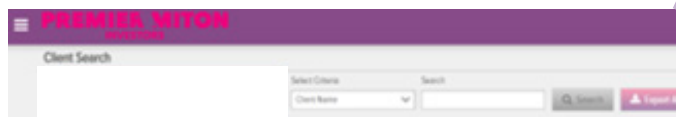
Enter Account Name or Number

☒ Exclude Closed Accounts

Search Results 0.0 of 0 Results

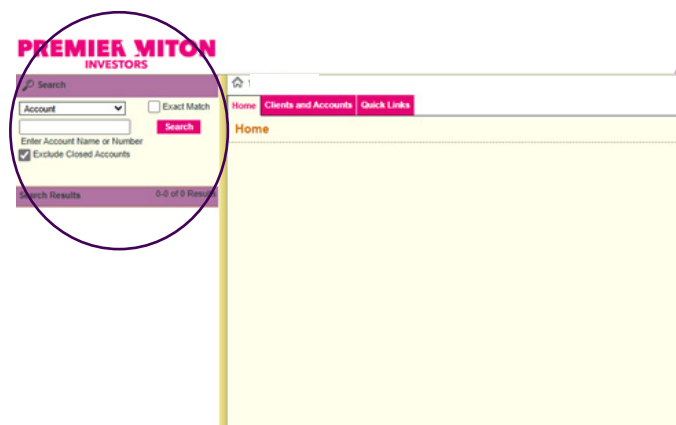
If you hover over Quick Links and select 'ECX' this will take you to the online page that you have used before and where you will be able to see the usual dashboard and obtain clients' documents as before.

Accounts Overdrawn: 0



The image shows the 'Client Search' interface of the Premier Miton system. It features a search bar with a dropdown menu for 'Select Criteria' and a 'Search' button. Below the search bar, there is a section for 'Client Name' with a dropdown menu and a 'Search' button. The interface is part of the Premier Miton Investors portal.

This screen will appear where you search for client accounts



The image shows the 'Premier Miton Investors' search results page. The search bar is circled in red, highlighting the search criteria and the search button. The search results are displayed in a table with columns for 'Search Results' and '0-0 of 0 Results'. The table is currently empty.

You can search for your clients by 'Account Number' or 'Client Name' via the search bar on the left-hand side. Enter your client's details and search, the account will appear under 'Search Results'



The image shows the 'Client Account' details page. The page displays the client's name, account number, and other details. The search bar is circled in red, highlighting the search criteria and the search button. The search results are displayed in a table with columns for 'Search Results' and '0-0 of 0 Results'. The table is currently empty.

Click into the Client Account and client details will be available

✓	Required Information
✓	<u>Account Basics</u>
✓	<u>Account Fees</u>
	Optional Information
	<u>Account Owners</u>
	<u>Account Relationships</u>
	<u>Account Tax Details</u>
	<u>Allowable Currencies</u>
	Cash Recipients
	- <u>Pay For Recipients</u>

Please call the Investor Services team if you would like any further information

The 'Holdings' tab shows a breakdown of the value of your client's portfolio by funds.

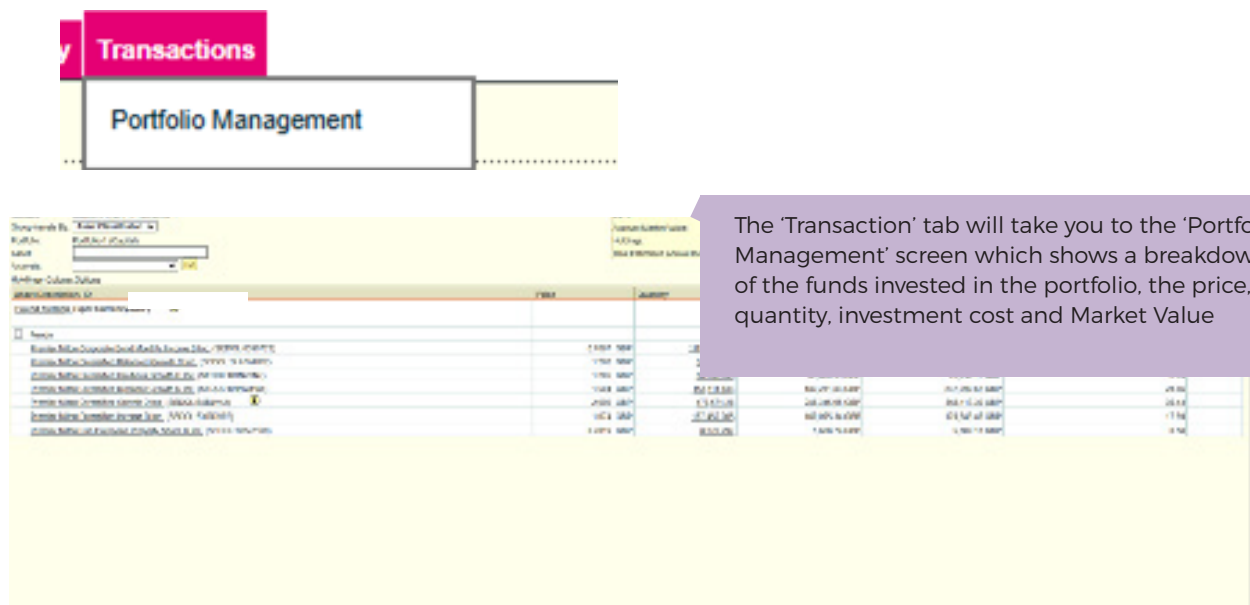
You can change the As of Date by selecting the drop down and selecting the required date range

You can change the As of Date by selecting the drop down and selecting the required date range

- Activities About
- Activity Impacting Balance
- Cash Projection ▶
- Fee Receivables and Pay.
- Recur. and Sched. Events
- Transaction Inquiry

Transaction Inquiry: Transaction history on client account; filter function by the period of transactions

Online valuation service



Transactions

Portfolio Management

The 'Transaction' tab will take you to the 'Portfolio Management' screen which shows a breakdown of the funds invested in the portfolio, the price, quantity, investment cost and Market Value

Name	Units	Price	Market Value
BlackRock Global Growth Fund (UK) (ISIN: GB0002831928)	1,000.00	1.00	1,000.00
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BlackRock Global Growth Fund (UK) (ISIN: GB0002831928)	1,000.00	1.00	1,000.00

Contact us

For any assistance, please contact our Investor Services Team on 0333 456 1122 or by email at investorservices@premiermiton.com.

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