

## THIS DOCUMENT IS IMPORTANT AND REQUIRES YOUR IMMEDIATE ATTENTION

If you are in doubt as to what action you should take, you are recommended to seek your own advice from your stockbroker, bank manager, accountant or other professional advisor authorised under the Financial Services and Markets Act 2000 (as amended) if you are in the UK, or from another appropriately authorised independent financial adviser if you are outside the UK.

If you have sold or transferred all of your registered holding of ordinary shares in the Company, please forward this document as soon as possible to the purchaser or transferee or to the stockbroker, bank manager or other agent through whom the sale or transfer was effected for delivery to the purchaser or transferee.

Premier Miton Group plc Eastgate Court High Street Guildford Surrey GUI 3DE

Registered number: 06306664

12 December 2023

Dear Shareholder

I am pleased to advise you that the Annual General Meeting of the Company (the 'AGM' or the 'Meeting') will be held at Eastgate Court, High Street, Guildford, Surrey, GUI 3DE on Wednesday 7 February 2024. The Meeting will start at 10.00am. We are, in addition, offering an audio broadcast of the AGM to enable those shareholders who are unable to attend in person to listen to the proceedings. Details of the online arrangements will be communicated via RNS announcement and posted on our website in advance of the Meeting. We are keen to engage with shareholders as fully as possible at our AGM, and invite shareholders joining the audio broadcast to send questions on the business of the Meeting to the following email address companysecretarial@ premiermiton.com. Queries received by the proxy deadline of 10.00am on Monday 5 February 2024 will be grouped by subject matter and, to the extent reasonably practicable, will be addressed at the Meeting and the responses published on the Company's website. Your attention is drawn to note 13 on page 8 of this document.

#### **Business of the Meeting**

The formal business of the Meeting is set out in the Notice of Annual General Meeting on pages 3 and 4 of this document and explanatory notes on the proposed resolutions are set out thereafter. You can exercise your right to vote online at www.signalshares.com citing your Investor Code (which can be found on your share certificate), or via the CREST electronic platform if you are a CREST member. You can appoint a proxy to exercise your right to vote at the Meeting, and you are recommended to appoint the Chair of the Meeting as your proxy. If you require a hard copy proxy form, please request one from the Company's registrars, Link Group, in accordance with note 6 on page 7 of this document. In any event, your instruction must be received no later than 48 hours before the date and time of the AGM, being Monday 5 February 2024 at 10.00am. The results of the AGM will be announced as soon as possible after the Meeting via a regulatory news service announcement.

#### **Website Communications**

If you have elected (or have been deemed, pursuant to the Companies Act 2006 (as amended), to have elected) to receive communications via the Company's website, you will find a copy of the Report and Accounts and Notice of Meeting on the Company website at www.premiermiton.com/corporate. If you wish to change your communication preference or register your email address to receive Company communications in electronic form, you may do so via www.signalshares.com or by contacting the Company's registrars, Link Group, whose contact details are set out at note 6 of this document. Choosing to receive communications in electronic form from the Company or via the Company's website helps us to manage our environmental impact and grow the Company sustainably.

#### Dividend

The board of directors has recommended a final dividend for the year ended 30 September 2023 of 3.0 pence per ordinary share. Subject to approval at the AGM, the final dividend will be payable on Friday 16 February 2024 to ordinary shareholders on the register at the close of business on Friday 19 January 2024.

#### Recommendation

The board believes that the resolutions set forth in the Notice of Meeting are in the best interests of the Company and its shareholders as a whole. Accordingly, the directors unanimously recommend that you vote in favour of the resolutions.

Yours faithfully

Robert Colthorpe Chairman

# NOTICE OF ANNUAL GENERAL MEETING OF PREMIER MITON GROUP PLC

NOTICE IS HEREBY GIVEN that the Annual General Meeting (the 'AGM' or the 'Meeting') of the Company will be held at 10.00am on Wednesday 7 February 2024 at Eastgate Court, High Street, Guildford, Surrey, GU1 3DE to address the formal business set out below.

Shareholders are also welcome to listen to an audio broadcast of the proceedings. Access details for shareholders wishing to join the audio broadcast will be communicated via RNS announcement(s) and via the Company's website www.premiermiton.com/corporate. You are advised to appoint the Chair of the Meeting to vote as your proxy.

#### **ORDINARY RESOLUTIONS**

To consider and, if thought fit, to pass the following resolutions numbered 1 to 8, all of which will be proposed as ordinary resolutions:

- To receive the Company's annual audited accounts for the year ended 30 September 2023, together with the Directors' Report and the Auditors' Report thereon.
- To appoint EY LLP as auditors to the Company until the conclusion of the next Annual General Meeting of the Company.
- 3. To authorise the directors to fix the auditors' remuneration.
- 4. To declare a final dividend of 3.0 pence per ordinary share in the capital of the Company.
- 5. To receive and approve the Directors' Remuneration Report, which is set out on pages 80 to 85 of the Annual Report and Accounts for the year ended 30 September 2023. The vote is advisory and the directors' entitlement to remuneration is not conditional on the resolution being passed.
- 6. To re-appoint Alison Fleming, who retires pursuant to Article 103.1 of the Company's Articles of Association and who, being eligible, offers herself for re-election as a director of the Company.
- 7. To re-appoint Sarah Mussenden, who retires pursuant to Article 103.1 of the Company's Articles of Association and who, being eligible, offers herself for re-election as a director of the Company.

8. Authority to allot shares

THAT the directors of the Company be and they are hereby generally and unconditionally authorised for the purposes of section 551 of the Companies Act 2006 (as amended) (the '2006 Act') to exercise all the powers of the Company to allot shares and grant rights to subscribe for, or convert any security into, shares up to an aggregate nominal amount (within the meaning of sections 551(3) and (6) of the 2006 Act) of £10,527.00. This authority shall, unless renewed, varied or revoked by the Company, expire at the conclusion of the Company's next AGM.

#### **SPECIAL RESOLUTIONS**

To consider and, if thought fit, to pass the following resolutions numbered 9 and 10, both of which will be proposed as special resolutions:

- 9. Disapplication of pre-emption rights
  THAT, subject to the passing of resolution 8, the directors of
  the Company be and they are hereby empowered pursuant
  to section 570 of the 2006 Act to allot equity securities (as
  defined in section 560 of the 2006 Act) of the Company for
  cash pursuant to the authority conferred by resolution 8
  as if section 561 of the 2006 Act did not apply to any such
  allotment, provided that this power shall be limited to the
  allotment of equity securities for cash:
  - a. in connection with or pursuant to an offer or invitation in favour of holders of ordinary shares in proportion (as nearly as practicable) to the respective number of ordinary shares held by them on the record date for such allotment (and holders of any other class of equity securities entitled to participate therein or if the directors consider it necessary, as permitted by the rights of those securities) but subject to such exclusions or other arrangements as the directors may deem necessary or appropriate to deal with fractional entitlements, treasury shares, record dates, or legal, regulatory or practical problems which may arise under the laws of, or the requirements of, any regulatory body or stock exchange in any territory or otherwise howsoever; and
  - b. in the case of the authority granted under resolution 8, and otherwise than pursuant to paragraph (a) of this resolution, for cash up to an aggregate nominal amount of £1,579.00, being approximately 5% of the Company's issued ordinary share capital as at the date of this Notice.

The power conferred by resolutions 8 and 9 shall expire at the conclusion of the next AGM, save that the Company may before such expiry make offers or agreements which would or might require equity securities to be allotted after such expiry.

# NOTICE OF ANNUAL GENERAL MEETING OF PREMIER MITON GROUP PLC

#### 10. Authority to purchase own shares

THAT the Company be generally and unconditionally authorised for the purposes of section 701 of the 2006 Act to make one or more market purchases (within the meaning of section 693(4) of the 2006 Act) of fully paid ordinary shares of 0.02 pence each in the capital of the Company provided that:

- a. the maximum aggregate number of ordinary shares authorised to be purchased is 15,791,303 (representing approximately 10% of the Company's issued ordinary share capital);
- b. the minimum price (exclusive of expenses) which may be paid for each ordinary share shall be the nominal value, being 0.02 pence;
- c. the maximum price (exclusive of expenses) which may be paid for each ordinary share shall not be more than 5% above the average of the middle market quotations for an ordinary share, as derived from the AIM section of the London Stock Exchange Daily Official List for the five business days immediately preceding the day on which the ordinary share is purchased;
- d. unless previously renewed, varied or revoked, this authority shall expire at the conclusion of the Company's next AGM; and
- e. the Company may make a contract or contracts to purchase ordinary shares under this authority prior to the expiry of such authority which will or may be executed wholly or partly after the expiry of such authority and may make a purchase of ordinary shares in pursuance of any such contract or contracts.

By order of the Board

Catriona Fletcher Company Secretary 12 December 2023

Registered Office Eastgate Court High Street Guildford Surrey GUI 3DE

### **EXPLANATORY NOTES TO THE RESOLUTIONS**

#### **Business of the Meeting**

The business of the Meeting is set out in the Notice of Meeting on pages 3 and 4. Resolutions 1 to 8 are proposed as ordinary resolutions, requiring over 50% of the votes cast to be in favour. Resolutions 9 and 10 are proposed as special resolutions, requiring at least 75% of the votes cast to be in favour of the resolution.

#### Voting

Information about how to vote is set out in the notes on pages 7 and 8 of this document. We encourage shareholders to vote online at www.signalshares.com citing the Investor Code (which can be found on your share certificate) appointing the Chair of the Meeting as your Proxy. If you are a CREST member and wish to appoint a proxy or proxies through the CREST electronic platform, you may do so using the procedures described in the CREST manual. If you require a hard copy proxy form, please request one from the Company's registrars, Link Group, in accordance with note 6 on page 7 of this document. In any event, your voting instruction must be received no later than 10.00am on Monday 5 February 2024.

### Resolution 1 – Report and accounts (Ordinary Resolution)

The directors must present their report and audited accounts to the Meeting.

### Resolution 2 – Appointment of the auditor (Ordinary Resolution)

Following a competitive tender exercise for external audit services, the board proposes that EY LLP be appointed as independent, external auditor effective for and from the 2023/24 financial year, replacing KPMG LLP. Details of the tender process are set out on page 79 of the Annual Report and Accounts 2023.

### Resolution 3 – Remuneration of the auditor (Ordinary Resolution)

This resolution seeks authority from shareholders for the directors to to agree the auditor's fee. The audit fees are considered annually by the Audit and Risk Committee and approved by the board at the Committee's recommendation.

## Resolution 4 – Declaration of dividend (Ordinary Resolution)

The directors have recommended a final dividend of 3.0 pence per ordinary share in the Company. Subject to approval at the AGM, the final dividend will be payable on 16 February 2024 to holders of ordinary shares in the Company on the register at close of business on 19 January 2024.

### Resolution 5 – Directors' remuneration report (Ordinary Resolution)

The Company is not required to obtain shareholder approval of the Directors' Remuneration Report nor to seek approval of the remuneration paid to the board. However, the board considers that it is good practice to seek shareholders' views on directors' pay by way of an advisory shareholder vote on the Directors' Remuneration Report. Shareholders can find the report on pages 80 to 85 of the Annual Report and Accounts of the Company for the year ended 30 September 2023.

#### **Re-appointment of Directors**

In accordance with the Company's Articles of Association, at each AGM a number of directors nearest to but not exceeding one third (excluding those who were appointed by the board since the last AGM) must retire by rotation. Accordingly, Alison Fleming and Sarah Mussenden will retire from the board and, being eligible, offer themselves for re-election.

## Resolution 6 – Alison Fleming re-appointment (Ordinary Resolution)

Alison Fleming was appointed as a Non-Executive Director in May 2020 and as Senior Independent Director in October 2022.

Alison has had an extensive career in financial markets over the last 25 years, holding senior positions within investment banks and boutique asset managers. (including UBS, Lehman Brothers, Credit Lyonnais) predominantly focused on public markets in sales, including running sales and sales trading in Europe. Latterly in private markets working across hedge funds, real assets, renewable energy and sustainable agriculture.

Alison has a keen interest in climate and environmental matters and ably brings this expertise to board deliberations.

### **EXPLANATORY NOTES TO THE RESOLUTIONS**

CONTINUED

## Resolution 7 – Sarah Mussenden re-appointment (Ordinary Resolution)

Sarah Mussenden was appointed as a Non-Executive Director in June 2021.

Sarah has over 25 years' experience in senior financial positions across multiple sectors, predominantly in large consumer facing multinational corporates. Sarah qualified as a Chartered Accountant with Deloitte. Her subsequent roles have included Chief Financial Officer at British Gas, Bart's and The London NHS Trust and Metropolitan Housing Trust, and Finance Director at British Airways.

Sarah brings senior financial leadership expertise and experience of operating across complex global, consumer facing, multinational FTSE 100 businesses. Experience includes: formulating strategy and long-term business planning, driving business performance, investment appraisal and capital allocation, financial stakeholder management, risk, audit and internal control and best practice corporate governance and financial reporting.

### Resolution 8 – General authority to allot (Ordinary Resolution)

This resolution proposes that the directors' authority to allot shares be renewed. The authority previously given to the directors by resolution of the shareholders at the Company's last AGM on 1 February 2023 will expire at this year's AGM. In accordance with the 2006 Act, the directors of the Company may only allot shares or grant rights to subscribe for or convert any security into shares if authorised to do so.

Resolution 8 will authorise the directors to allot new shares or grant rights up to an aggregate nominal value of £10,527.00 which is equal to one third of the total issued ordinary share capital of the Company as at the date of this Notice. As at 12 December 2023, the latest practicable date, the Company holds no shares in treasury, if passed, the authority given by this resolution will expire at the conclusion of the Company's next AGM.

The directors consider it prudent to maintain the flexibility that this authority provides. Should the directors decide to exercise the authority, this would be undertaken in accordance with the Investment Association guidance.

### Resolution 9 – Disapplication of pre-emption rights (Special Resolution)

At the last AGM on 1 February 2023, a resolution was passed empowering the directors to allot equity shares for cash without first being required to offer the shares to existing shareholders. That resolution will lapse at the conclusion of the Meeting and the directors propose to renew this authority.

This resolution seeks shareholder authority to renew the power to dis-apply pre-emption rights in accordance with s.570 of the 2006 Act for a maximum aggregate nominal value of £1,579.00, being approximately 5% of the Company's ordinary issued share capital as at 12 December 2023, without restriction as to the use of the proceeds of such an allotment. Shares held in treasury and sold for cash are counted towards this maximum value. As at 12 December 2023, the last practicable date, the Company holds no shares in treasury. If given, this power will expire at the conclusion of the next AGM.

The directors have no present intention of exercising this authority. If this authority were to be exercised, the Company would do so in accordance with the Pre-Emption Group's Statement of Principles.

### Resolution 10 – Authority to purchase own shares (Special Resolution)

This resolution gives the Company general authority to repurchase up to 15,791,303 of its own shares in the market, being approximately 10% of the Company's issued share capital as at 12 December 2023, being the last practicable date prior to publication of the Notice, at or between the maximum and minimum prices specified in the resolution giving the authority.

Current legislation allows companies to hold shares acquired by way of market purchase in treasury, rather than having to cancel them. The directors may use the authority to purchase shares and hold them in treasury (and subsequently sell or transfer them out of treasury as permitted in accordance with legislation) rather than cancel them, subject to institutional guidelines applicable at the time.

The directors wish to renew this authority as they are committed to the effective management of the share capital of the Company. Such authority would only be exercised where they believe that the effect of such purchases was in the best interests of the Company and its shareholders as a whole.

## NOTES TO THE NOTICE OF ANNUAL GENERAL MEETING

- Members entered in the Register of Members of the Company at close of business on Monday 5 February 2024 are entitled to attend, vote and speak at the AGM, or any adjournment thereof. To exercise your right to vote you should read the following explanatory notes. The directors believe that the additional webinar facility provides an appropriate and cost-effective means for shareholders to listen to the Meeting. Joining the audio broadcast will enable shareholders to hear the proceedings and to view a presentation, however, it should be noted that this does not amount to a shareholder being in formal attendance at the AGM. Further details on how to subscribe to the audio broadcast will be provided nearer the date of the Meeting.
- 2. As at 12 December 2023, (being the latest practicable business day prior to the publication of this Notice), the Company's ordinary issued share capital consists of 157,913,035 ordinary shares, carrying one vote each. Therefore, the total voting rights in the Company as at 12 December 2023 are 157,913,035. It is proposed that all votes on the resolutions at the AGM will be taken by way of a poll. On a vote by poll, every shareholder has one vote for every ordinary share held. The Company's website will include information on the number of shares and voting rights exercisable at the AGM.
- 3. To be entitled to vote (and for the purpose of the determination by the Company of the number of votes they may cast), shareholders must be registered in the Register of Members of the Company at close of trading on 5 February 2024. Changes to the Register of Members after the relevant deadline shall be disregarded in determining the rights of any person to attend and vote.
- 4. Shareholders are entitled to appoint another person as a proxy to exercise all or part of their rights to vote. A Shareholder may appoint more than one proxy in relation to the Meeting provided that each proxy is appointed to exercise the rights attached to a different ordinary share or ordinary shares held by that shareholder. A proxy need not be a shareholder of the Company. It is recommended that you appoint the Chair of the Meeting as your proxy. A corporation that is a shareholder can appoint one or more corporate representatives who may exercise, on its behalf, all its powers as a shareholder provided that, where more than one corporate representative is appointed, they do not do so in relation to the same share.
- 5. In the case of joint holders, where more than one of the joint holders purports to appoint a proxy, only the appointment submitted by the most senior holder will be accepted. Seniority is determined by the order in which the names of the joint holders appear in the Company's Register of Members in respect of the joint holding (the first named being the most senior).

- 6. A vote withheld is not a vote in law, which means that the vote will not be counted in the calculation of votes for or against the resolution. If no voting indication is given, your proxy will vote or abstain from voting at his or her discretion. Your proxy will vote (or abstain from voting) as they think fit in relation to any other matter which is put before the Meeting. You can vote either:
  - by logging on to www.signalshares.com and following the instructions;
  - by requesting a hard copy form of proxy directly from the registrars, Link Group, by calling 0371 664 0391. Calls are charged at the standard geographic rate and will vary by provider. Calls outside the United Kingdom will be charged at the applicable international rate. Lines are open between 9.00am and 5.30pm Monday to Friday excluding public holidays in England and Wales; or
  - in the case of CREST members, by utilising the CREST electronic proxy appointment service in accordance with the procedures set out below.
  - For a proxy appointment to be valid, a form of proxy must be completed. In each case the form of proxy must be received by Link Group, Central Square, 29 Wellington St, Leeds LS1 4DL by 10.00am on Monday 5 February 2024.
- 7. If you return more than one proxy appointment, either by paper or electronic communication, the appointment received last by the Registrar before the latest time for the receipt of proxies will take precedence. You are advised to read the terms and conditions of use carefully. Electronic communication facilities are open to all shareholders and those who use them will not be disadvantaged.
- 8. If you wish to revoke your proxy instruction, you must deliver notice of your intention to Link Group, Central Square, 29 Wellington St, Leeds LS1 4DL. In the case of a corporate member, the revocation notice must be executed under its common seal or signed on its behalf by an officer of the company or a duly appointed attorney for the company. A duly certified copy of any power of attorney or any other authority under which the revocation notice is signed must be included with the revocation notice. The revocation notice must be received by Link Group no later than 10.00am on Monday 5 February 2024. If you attempt to revoke your proxy appointment but the revocation is received after the time specified, then your proxy appointment will remain valid.
- 9. CREST members who wish to appoint a proxy through the CREST electronic proxy appointment service may do so for the Meeting (and any adjournment of the Meeting) by using the procedures described in the CREST Manual (available from www.euroclear.com/site/public/EUI). CREST Personal Members or other CREST sponsored members, and those CREST members who have appointed a service provider(s), should refer to their CREST sponsor or voting service provider(s), who will be able to take the appropriate action on their behalf.

# NOTES TO THE NOTICE OF ANNUAL GENERAL MEETING CONTINUED

- 10. In order for a proxy appointment or instruction made by means of CREST to be valid, the appropriate CREST message (a 'CREST Proxy Instruction') must be properly authenticated in accordance with Euroclear UK & Ireland Limited's specifications and must contain the information required for such instructions, as described in the CREST Manual. The message must be transmitted so as to be received by the issuer's agent (ID RAIO) by 10.00am on Monday 5 February 2024. For this purpose, the time of receipt will be taken to mean the time (as determined by the timestamp applied to the message by the CREST application host) from which the issuer's agent is able to retrieve the message by enquiry to CREST in the manner prescribed by CREST. After this time, any change of instructions to proxies appointed through CREST should be communicated to the appointee through other means.
- 11. CREST members and, where applicable, their CREST sponsors or voting service providers should note that Euroclear UK & Ireland Limited does not make available special procedures in CREST for any particular message. Normal system timings and limitations will, therefore, apply in relation to the input of CREST Proxy Instructions. It is the responsibility of the CREST member concerned to take (or, if the CREST member is a CREST personal member, or sponsored member, or has appointed a voting service provider(s), to procure that his CREST sponsor or voting service provider(s) take(s)) such action as shall be necessary to ensure that a message is transmitted by means of the CREST system by any particular time. In this connection, CREST members and, where applicable, their CREST sponsors or voting system providers are referred, in particular, to those sections of the CREST Manual concerning practical limitations of the CREST system and timings. The Company may treat as invalid a CREST Proxy Instruction in the circumstances set out in Regulation 35(5)(a) of the Uncertificated Securities Regulations 2001.
- 12. Under Section 527 of the Companies Act 2006, shareholders meeting the threshold requirements set out in that section have the right to require the Company to publish on a website a statement setting out any matter relating to: (i) the audit of the Company's financial statements (including the Auditor's Report and the conduct of the audit) that are to be laid before the Meeting; or (ii) any circumstances connected with an auditor of the Company ceasing to hold office since the previous meeting at which annual financial statements and reports were laid in accordance with Section 437 of the Companies Act 2006 (in each case) that the shareholders propose to raise at the relevant meeting. The Company may not require the shareholders requesting any such website publication to pay its expenses in complying with Sections 527 or 528 of the Companies Act 2006. Where the Company is required to place a statement on a website under Section 527 of the Companies Act 2006, it must forward the statement to the Company's auditor not later than the time when it makes the statement available on the website. The business which may be dealt with at the meeting for the relevant financial year includes any statement that the Company has been required under Section 527 of the Companies Act 2006 to publish on a website.

- 13. Any shareholder attending the Meeting has the right to ask questions. Shareholder questions may also be submitted by email at companysecretarial@premiermiton.com. The Company must cause to be answered any such question relating to the business being dealt with at the Meeting but no such answer need be given if: (a) to do so would interfere unduly with the preparation for the Meeting or involve the disclosure of confidential information; (b) the answer has already been given on the website in the form of an answer to a question; or (c) it is undesirable in the interests of the Company or the good order of the Meeting that the question be answered.
- 14. The terms and conditions of appointment for non-executive directors are made available for inspection during normal business hours at the registered office of the Company on any business day from the date of this Notice until the time of the Meeting and may also be inspected at the Meeting venue, as specified in this Notice, from 9.00am on the day of the Meeting until the conclusion of the Meeting. Shareholders may request a copy for inspection from the Company Secretary at companysecretarial@premiermiton.com.
- 15. You may not use any electronic address (within the meaning of Section 333(4) of the Companies Act 2006) provided in either this Notice or any related documents (including the form of proxy) to communicate with the Company for any purposes other than those expressly stated.
- 16. The Company may process personal data of attendees at the Meeting. This may include webcasts, recordings and audio and video links, as well as other forms of personal data, including your name, contact details and the votes you cast. The Company shall process such personal data in accordance with its privacy policy, which can be found at www.premiermiton.com/privacy/.
- 17. A copy of this Notice can be found on the Company's website at at www.premiermiton.com/corporate/documents/